## **Library Programs**

Library-sponsored programs promote the use of library materials, facilities, or services and offer the community an informational, entertaining, or cultural experience. Programs are planned for the interest and enlightenment of all the people of the community. \_\_\_\_ strives to offer a variety of programs that reflect the broad range of community interests. Library- sponsored programs are free and open to the public. Attendance shall not be restricted because of age, gender, race, background, or beliefs.

Program presenters should provide a summary of their proposed program, with references, reviews, and relevant supporting material, such as books, brochures, photos, videos, or CDs.

Programs should fit \_\_\_\_ mission, programming objectives, themes, budget, and schedule.

The decision to sponsor or present a program rests with \_\_\_\_ staff.

Press releases and other promotional materials must be approved by the \_\_\_\_ library director.

\_\_\_\_ wants to encourage reading, writing, and the appreciation of culture. Books, recordings, and writings may be sold within an hour after a library program.

\_\_\_\_ will prepare a contract outlining all agreed-upon terms that will be signed by the \_\_\_\_ library director or designee, and by the performer.