**ALCOHOL PERMIT**

**Permitting Process:**

1. Requestor will complete the alcohol permit form, which is available at the District Office, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Monday through Friday, from 8 am – 5 pm.
2. Requester will provide proof of identification and certificate of insurance (Host Liquor Liability) at the time of permit request.
   * Host Liquor Liability Insurance: If alcohol is being provided to others or being sold, Host Liquor Liability Insurance is required. The certificate of insurance (COI) needs to be in the amount of $2,000,000 per occurrence and name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ as an additional insured.
3. Requestor will provide OLCC liquor license if applicable and copies will be retained along with alcohol permit.
4. Permit contact and accompanying information will be sent to Park Stewards and City of \_\_\_\_\_\_\_ Police.

**Permitted Uses:**

Private or commercial activities, for:

* Small groups (10 or fewer participants) are permitted to consume alcohol in any park or trail, with an alcohol permit.
* Medium groups (between 11 – 30 participants) are permitted to consume alcohol only in picnic shelters and sports fields (rental and non-rental) with an alcohol permit.
* Large groups (31 or more participants) permitted to consume alcohol only with a picnic shelter or sport field rental and an alcohol permit.

**Uses Not Permitted:**Any BPRD hosted or sponsored event, activity or program, including any BPRD sports program, league games, practices and/or tournament play.

**Permittee Terms and Conditions**

The following terms and conditions apply to alcohol permits and are printed on the official permit.

* Permittee must be aged 21 or older.
* Permittee agrees to indemnify and hold the BPRD harmless from any liability or loss of any kind connected with the permit holder’s use of this permit.
* The permit is only valid for the identified purpose and date.
* Permittee must abide by all State, City, and BPRD laws, rules, regulations, and codes. Failure to do so may result in forfeiture of this permit and/or for future permits for up to one year format he date above.
* The Bend Park and Recreation Staff or law enforcement officers may revoke this permit at any time for any reason deemed necessary.
* Permits are valid for one day within the park or facility identified on the permit.
* Alcohol permits do not imply a park reservation or exclusive use of a park or area within a park.
* Glass containers are not permitted.
* The permit holder must have a copy of the permit with them on site and available for law enforcement or Park and Recreation District staff viewing.